

Utility Funds

WATER UTILITY SUMMARY

	<u>Actual 1977</u>	<u>Estimated 1978</u>	<u>Budget 1979</u>
Cash and Investments, January 1	\$ 1,074,524	\$ 758,678	\$ 500,000
From Utility Improvement Fund	0	498,450	927,971
<u>Revenues</u>			
Operating Revenues			
Sales of Water	\$ 8,176,076	\$ 8,428,000	\$ 8,561,544
Customer Forfeits	39,934	40,000	40,000
Other	90,121	218,000	245,000
Total Operating Revenues	\$ 8,306,131	\$ 8,686,000	\$ 8,846,544
Non-Operating Revenues			
Interest on Investment	\$ 286,846	\$ 350,000	\$ 400,000
Collection Fees	328,315	341,235	346,354
Other	34,644	40,000	40,000
Total Non-Operating Revenues	\$ 649,805	\$ 731,235	\$ 786,354
Gross Revenues	\$ 8,955,936	\$ 9,417,235	\$ 9,632,898
Total Revenues and Cash Balance	\$10,030,460	\$10,674,363	\$11,060,869
<u>Expenditures</u>			
Operations & Maintenance			
Production & Pumping	\$ 1,588,360	\$ 1,770,060	\$ 2,271,526
Transmission & Distribution	538,165	532,364	654,753
Engineering	134,373	120,279	169,630
Customer Services	1,005,439	1,166,085	1,196,445
Administration	682,860	918,946	888,546
Total Operations & Maintenance	\$ 3,949,197	\$ 4,507,734	\$ 5,180,900
Principal & Interest	2,952,904	3,064,338	3,500,099
Franchise Tax	441,470	448,360	505,000
Utility Improvement Fund	1,928,211	2,153,931	1,374,870
Cash and Investments, December 31	\$ 758,678	\$ 500,000	\$ 500,000

FUND	DEPARTMENT	DIVISION PRODUCTION AND PUMPING (SOURCE OF SUPPLY)	ACTIVITY NO.
WATER UTILITY	WATER		589-80-800-50000
BUDGET COMMENTS			
The adopted 1979 budget for this section of the Production and Pumping Division has increased \$116,198 (27.0 percent) over the 1978 amount.			
Personal services have increased \$9,668 (11.4 percent). Total divisional personal services have increased 7.4 percent.			
Utilities (Account 210) have increased \$98,580 (40.5 percent) due to higher electricity rates and increased water demand.			
Other Contractual Services (Account 295) includes \$15,600 for vehicle expense.			
The increase of \$5,700 (6.4 percent) in Commodities is due to inflation. Reallocations among line items as compared to 1978 reflect increased familiarity with standard City object of expenditure classifications.			
Capital Outlay for this activity is budgeted within the Water Utility Improvement Fund. Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$ 65,551	\$ 84,778	\$ 94,446
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$ 65,551	\$ 84,778	\$ 94,446
CONTRACTUAL SERVICES			
210 Utilities		\$ 243,420	\$ 342,000
220 Communications		750	500
230 Transportation		--	--
240 Advertising		--	--
250 Insurance		--	--
260 Dues and Subscriptions		--	--
270 Professional Services		--	--
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		13,100	15,600
TOTAL CONTRACTUAL SERVICES		\$ 257,270	\$ 358,100
COMMODITIES			
310 Office Supplies		\$ --	\$ 400
320 Clothing and Linen		--	--
330 Food, Drugs & Chemicals		50	--
340 Opr. Supplies - Buildings & Improvements		57,500	55,600
350 Repair Parts - Buildings & Improvements		8,000	15,500
360 Operating Supplies - Equipment		450	--
370 Repair Parts - Equipment		22,100	22,800
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		--	--
395 Other Commodities		500	--
TOTAL COMMODITIES		\$ 88,600	\$ 94,300
CAPITAL OUTLAY			
410 Land		\$ --	\$ --
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$ 65,551	\$ 430,648	\$ 546,846
Add: 1977 Material (Contractual Services and Commodities)	\$ 343,459		
GRAND TOTAL	\$ 409,010	\$ 430,648	\$ 546,846

FUND WATER UTILITY	DEPARTMENT WATER	DIVISION PRODUCTION & PUMPING (SOURCE OF SUPPLY)		ACTIVITY NO. 589-80-800-50000		
<p style="text-align: center;">WORK PROGRAM</p> <p>The Source of Supply section of the Production and Pumping Division operates the Equus Beds Wellfield, Cheney Reservoir and the lines transporting water from these two sources to the City.</p> <p>From the primary source, the Wellfield located near Halstead, some 25 miles northwest of Wichita, this section is responsible for pumping a daily average of approximately 27 million gallons. The section operates and maintains 55 wells, a chlorinating station and a collecting network of water lines. Wellfield water is transported to Wichita through two transmission mains, one 48-inches and the other 66-inches in diameter.</p> <p>At Cheney Reservoir, this section operates and maintains the dam, a pumping station and pre-treatment equipment. This secondary source provides an average of about 13 million gallons each day.</p> <p>This section operates and maintains both sources in accordance with standards set by responsible State and Federal agencies.</p>						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Employees listed on Treatment section page						
Amount charged from Treatment section					\$84,778	\$94,446
TOTAL					\$84,778	\$94,446
First Quarter						\$24,745
Second Quarter						21,817
Third Quarter						26,256
Fourth Quarter						<u>21,628</u>
TOTAL						\$94,446

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	PRODUCTION AND PUMPING (PUMPING)	589-80-760-50000

BUDGET COMMENTS

The 1979 budget for this section of the Production and Pumping Division represents an increase of \$321,340 over the 1978 amount.

Personal Services have increased \$20,740 (32.3 percent), due to alteration of the basis of allocating divisional salaries and wages among the division's three sections. Total divisional personal services have increased 7.6 percent.

The largest increase is for electricity in Account 210 (\$247,050 or 81.5 percent) and reflects improved cost estimates based upon expected rates and demand. Other Contractual Services, Account 295, provides (1) \$1,150 for vehicle expense, and (2) \$300 for trash collection.

The increase in Account 350 reflects increased familiarity with the standard system of object codes and an altered basis of allocating costs among the division's sections, rather than changes in operations.

Capital Outlay for this activity is budgeted within the Water Utility Improvement Fund.

Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$ 34,414	\$ 64,127	\$ 84,867
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$ 34,414	\$ 64,127	\$ 84,867
CONTRACTUAL SERVICES			
210 Utilities		\$302,950	\$550,000
220 Communications		2,800	3,850
230 Transportation		--	--
240 Advertising		--	--
250 Insurance		--	--
260 Dues and Subscriptions		--	--
270 Professional Services		--	--
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		1,150	1,450
TOTAL CONTRACTUAL SERVICES		\$306,900	\$555,300
COMMODITIES			
310 Office Supplies		\$ --	\$ --
320 Clothing and Linen		--	--
330 Food, Drugs & Chemicals		--	--
340 Opr. Supplies - Buildings & Improvements		3,450	2,550
350 Repair Parts - Buildings & Improvements		2,500	54,900
360 Operating Supplies - Equipment		200	--
370 Repair Parts - Equipment		6,800	7,700
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		250	250
395 Other Commodities		--	--
TOTAL COMMODITIES		\$ 13,200	\$ 65,400
CAPITAL OUTLAY			
410 Land		\$ --	\$ --
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$ 34,414	\$384,227	\$705,567
Add: 1977 Material (Contractual Services and Commodities)	\$355,406		
GRAND TOTAL	\$389,820	\$384,227	\$705,567

FUND	DEPARTMENT	DIVISION PRODUCTION &		ACTIVITY NO.		
WATER UTILITY	WATER	PUMPING (PUMPING)		589-80-760-50000		
WORK PROGRAM						
The Pumping Section of the Production and Pumping Division operates and maintains the Robert H. Hess High Service Pump Station, three elevated water storage tanks and two booster pump stations. The all-electric Hess Pump Station is remotely controlled from the treatment plant and pumps approximately 40 million gallons of water to customers each day. This section maintains water pressure at approximately 90 pounds per square inch, in order to assist City firefighting capability.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Employees listed on Teatment section page						
Amount charged from Treatment section					\$64,127	\$84,867
TOTAL					\$64,127	\$84,867
First Quarter						\$22,235
Second Quarter						19,604
Third Quarter						23,593
Fourth Quarter						19,435
TOTAL						\$84,867

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	PRODUCTION & PUMPING (TREATMENT)	589-80-880-50000

BUDGET COMMENTS

The adopted 1979 budget for this section of the Production and Pumping division has increased \$63,908 (6.7 percent) over the 1978 amount.

Personal Services have increased \$18,050 (4.6 percent). Total divisional salaries and wages (\$591,906), shown on the personnel page for this section, have increased \$48,458 (8.9 percent) over the 1978 amount.

The amount budgeted for electricity has increased \$11,700 (20.9 percent), due to both increased rates and higher demand for water. Included in "Other Contractual Services," Account 295 are (1) Vehicle expense, \$15,900, and (2) Central Data Processing programming, \$6,300.

Capital Outlay for this activity is budgeted within the Water Utility Improvement Fund.

Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$347,747	\$394,543	\$ 412,593
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$347,747	\$394,543	\$ 412,593
CONTRACTUAL SERVICES			
210 Utilities		\$ 56,000	\$ 67,700
220 Communications		4,600	2,150
230 Transportation		--	--
240 Advertising		1,700	500
250 Insurance		--	--
260 Dues and Subscriptions		--	--
270 Professional Services		1,600	--
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		15,342	22,200
TOTAL CONTRACTUAL SERVICES		\$ 79,242	\$ 92,550
COMMODITIES			
310 Office Supplies		\$ 600	\$ 800
320 Clothing and Linen		1,750	500
330 Food, Drugs & Chemicals		8,400	9,350
340 Opr. Supplies - Buildings & Improvements		373,500	436,600
350 Repair Parts - Buildings & Improvements		32,750	17,000
360 Operating Supplies - Equipment		8,600	--
370 Repair Parts - Equipment		54,900	47,500
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		900	1,200
395 Other Commodities		--	1,000
TOTAL COMMODITIES		\$481,400	\$ 513,950
CAPITAL OUTLAY			
410 Land		\$ --	\$ --
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$347,747	\$955,185	\$1,019,093
Add: 1977 Material (Contractual Services and Commodities)	\$441,783		
GRAND TOTAL	\$789,530	\$955,185	\$1,019,093

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.		
WATER UTILITY	WATER	PRODUCTION & PUMPING (TREATMENT)		589-80-880-50000		
WORK PROGRAM						
<p>The Treatment Section of the Production and Pumping Division treats water so that it meets standards set by State and Federal agencies before it is transported to customers. Water is chlorinated for health reasons, filtered for both health and aesthetic reasons and softened to increase its usability. Water takes about one-half day on the average to flow through the treatment facility.</p> <p>This section also operates a laboratory that conducts tests of water before treatment, during various stages of the treatment process and after treatment has been completed. Both automated and manual samples are taken, and then various analyses of chemical and bacteriological quality are performed, in order to ensure that standards set by State and Federal agencies are met. The laboratory also performs sampling and analyses for Water Pollution Control.</p> <p>This section operates the lime slurry thickener and is continuing efforts to properly dispose of lime slurry.</p> <p>As part of a reorganization during late 1978, a Typist-Clerk position was added in this division. This position assumed various record keeping and other clerical tasks, thus freeing supervisory and laboratory personnel to devote more attention to their primary tasks. This position also inputs data into the department's minicomputer.</p>						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Chief Engineer - Water Production and Pumping	1	1	1	1694-2390	\$ 26,238	\$ 28,613
Water Systems Supervisor	1	1	0	--	15,104	--
Laboratory Supervisor	1	1	1	1314-1734	15,920	19,434
Water Maintenance Supervisor	1	1	1	1177-1551	17,108	18,614
Water Supply Supervisor	2	2	2	1177-1551	32,752	17,610
Water Production Maint. Supv.	1	1	1	1177-1551	17,108	18,614
Water Chemist	2	2	2	1056-1389	24,990	28,047
Bacteriologist II	0	0	1	1056-1389	--	13,580
Chief Mechanic	3	3	3	1056-1314	39,600	42,447
Electrician II	1	1	1	1000-1244	11,379	11,444
Water Systems Operator II	5	5	5	898-1177	64,380	70,642
Electrician I	3	3	3	898-1115	35,421	40,483
Maintenance Mechanic	8	9	9	898-1115	102,747	116,750
Laboratory Technician	4	4	4	807-1056	38,727	42,887
Water Systems Operator I	1	0	0	--	--	--
Equipment Operator II	3	3	3	851-1000	30,541	34,611
Maintenance Worker	4	4	4	766-898	34,999	39,845
Custodial Worker II	1	1	1	766-898	8,706	9,667
Laboratory Technician (PT - 50%)	2	0	0	--	--	--
Custodial Worker I (PT - 50%)	2	2	2	689-807	7,690	8,623
Water Utility Worker I (Seasonal)	5	5	5	726-851	8,966	11,734
Typist-Clerk	0	0	1	590-766	--	7,271
Sub-Total	51	49	50		\$532,376	\$580,916
Add: Longevity					8,742	8,660
Shift Differential					2,330	2,330
Sub-Total					\$543,448	\$591,906
Less: Charged to Source of Supply					(84,778)	(94,446)
Charged to Pumping					(64,127)	(84,867)
TOTAL					\$394,543	\$412,593
Full-Time Equivalent	45.25	44.25	45.25			
First Quarter						\$107,687
Second Quarter						95,309
Third Quarter						115,113
Fourth Quarter						94,484
TOTAL						\$412,593

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	TRANSMISSION & DISTRIBUTION	589-80-840-50000

BUDGET COMMENTS

The adopted 1979 budget for this division has increased \$122,389 (23.0 percent) over the 1978 amount, due primarily to changing the method of budgeting for labor charged to Capital Improvement projects.

Salaries and wages before the charge to Capital Improvements is deducted show an increase of \$108,453 (19.1 percent), due to the addition of seven new positions.

The apparent increase in Contractual Services reflects increased familiarity with the Standard City system of accounts. In 1978 paving cut permits (\$40,500) were included in Account 350 and are budgeted in Account 295 for 1979. Other expenses included in Account 295 are (1) vehicle expense, \$69,255, and (2) sandblasting and epoxy coating of meter bases, \$625.

The apparent decrease in Commodities is due both to shifting paving cut permit expense (\$40,500) to Account 295 and to downward revision of expense estimates.

Capital Outlay for this activity is budgeted within the Water Utility Improvement Fund.

Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$311,443	\$214,309	\$409,943
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$311,443	\$214,309	\$409,943
CONTRACTUAL SERVICES			
210 Utilities		\$ 5,500	\$ 7,725
220 Communications		1,875	2,750
230 Transportation		--	--
240 Advertising		--	--
250 Insurance		4,650	--
260 Dues and Subscriptions		--	--
270 Professional Services		--	--
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		57,970	110,380
TOTAL CONTRACTUAL SERVICES		\$ 69,995	\$120,855
COMMODITIES			
310 Office Supplies		\$ 4,750	\$ 2,400
320 Clothing and Linen		360	5,350
330 Food, Drugs & Chemicals		--	--
340 Opr. Supplies - Buildings & Improvements		7,550	18,215
350 Repair Parts - Buildings & Improvements		217,750	76,470
360 Operating Supplies - Equipment		200	--
370 Repair Parts - Equipment		7,700	11,170
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		9,750	10,350
395 Other Commodities		--	--
TOTAL COMMODITIES		\$248,060	\$ 123,955
CAPITAL OUTLAY			
410 Land		\$ --	--
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$311,443	\$532,364	\$654,753
Add: 1977 Material (Contractual Services and Commodities)	\$226,722		
GRAND TOTAL	\$538,165	\$532,364	\$654,753

FUND	DEPARTMENT	DIVISION		ACTIVITY NO.		
WATER UTILITY	WATER	TRANSMISSION AND DISTRIBUTION		589-80-840-50000		
WORK PROGRAM						
The Transmission and Distribution Division installs and maintains the distribution lines that carry water from the pumping station to customers.						
The division maintains more than 1,140 miles of water distribution lines, including all the valves and related equipment within the system. Approximately 400 breaks occur each year, requiring emergency repairs. In addition to emergency repair activity, this division implements an extensive preventive maintenance program that consists primarily of replacement and relocation of old or inadequate lines. This division also extends service lines to individual new customers, and performs routine preventive and emergency maintenance on service lines. A meter repair shop tests and repairs meters as dictated by a 13-year test/repair program.						
Seven new positions are being added for 1979, as follows:						
1. <u>Mains Replacement Crew</u> . Six positions to replace 16,000 to 18,000 feet of mains per year, and to work as needed on major main breaks.						
2. <u>Increased coverage on Leaks</u> . One Water Service Representative to eliminate previous delays in responding to customer complaints and requests.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Chief Engineer-Water Transmis-						
sion and Distribution	1	1	1	1694-2390	\$ 26,238	\$ 28,613
Water Service Supervisor	1	1	1	1177-1551	17,108	18,614
Water Mains Supervisor	1	1	1	1177-1551	15,169	17,500
General Supervisor	0	7	8	1000-1244	88,413	97,025
Water Utility Supervisor	6	0	0	--	--	--
Water Meter Shop Supervisor	1	0	0	--	--	--
Radio Dispatcher	1	1	1	851-1115	10,941	12,752
Special Water Service Representative	2	2	2	807-1056	20,885	22,601
Water Service Representative	1	1	2	766-1000	9,051	10,626
Water Meter Mechanic	4	4	4	766-1000	43,477	45,575
Equipment Operator II	10	10	12	851-1000	102,988	135,548
Water Utility Worker III	10	10	11	807-948	92,637	111,148
Water Utility Worker II	6	6	7	766-898	52,101	67,359
Custodial Worker II	1	1	1	766-898	8,631	9,849
Water Utility Worker I	7	7	8	726-851	58,008	74,442
Water Utility Worker I (Seasonal)	4	7	7	726-851	13,291	16,688
Sub-Total	56	59	66		\$558,938	\$668,340
Add: Longevity					8,516	7,567
Shift Differential					312	312
Less: Charged to Capital Improvement					(353,457)	(266,276)
TOTAL					\$214,309	\$409,943
Full-Time Equivalent	53	53.75	60.75			
First Quarter						\$106,175
Second Quarter						95,107
Third Quarter						115,194
Fourth Quarter						93,467
TOTAL						\$409,943

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	WATER ENGINEERING	589-80-720-50000

BUDGET COMMENTS

The adopted 1979 budget for this division has increased \$49,351 (41.0 percent) over the 1978 amount, largely as a result of a lesser amount of labor being charged to construction projects for 1979.

Gross salaries and wages (shown on facing page) have increased \$21,911 (9.9 percent).

The Account 295 allocation provides (1) \$100 for property abstract fees, and (2) \$4,900 for vehicle expense.

Capital Outlay for this activity is budgeted within the Water Utility Improvement Fund.

Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$122,745	\$108,779	\$157,630
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$122,745	\$108,779	\$157,630
CONTRACTUAL SERVICES			
210 Utilities		\$ --	\$ --
220 Communications		1,200	1,500
230 Transportation		--	--
240 Advertising		--	--
250 Insurance		--	--
260 Dues and Subscriptions		--	--
270 Professional Services		--	--
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		4,100	5,000
TOTAL CONTRACTUAL SERVICES		\$ 5,300	\$ 6,500
COMMODITIES			
310 Office Supplies		\$ 6,100	\$ 5,500
320 Clothing and Linen		--	--
330 Food, Drugs & Chemicals		--	--
340 Opr. Supplies - Buildings & Improvements		--	--
350 Repair Parts - Buildings & Improvements		--	--
360 Operating Supplies - Equipment		--	--
370 Repair Parts - Equipment		--	--
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		--	--
395 Other Commodities		100	--
TOTAL COMMODITIES		\$ 6,200	\$ 5,500
CAPITAL OUTLAY			
410 Land		--	--
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$122,745	\$120,279	\$169,630
Add: 1977 Material (Contractual Services and Commodities)	11,628		
GRAND TOTAL	\$134,373	\$120,279	\$169,630

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.			
WATER UTILITY	WATER	WATER ENGINEERING	589-80-720-50000			
WORK PROGRAM						
The Water Engineering Division supplies all engineering services re- quired for design of water main extension and replacement. This division provides design estimates to customers requesting main extension in order to connect with the City water supply. In addition to providing the design, this division actually inspects work performed to ensure that design specifications have been adhered to. This division also maintains all engineering records for the water system.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Chief Engineer-Water Engineering	1	1	1	1694-2390	\$ 26,993	\$ 28,674
Civil Engineer III	1	1	1	1511-2011	22,773	24,137
Civil Engineer II	1	1	2	1427-1899	21,503	42,253
Civil Engineer I	1	1	0	--	16,853	--
Engineering Technician II	1	1	1	1056-1389	15,201	16,662
Engineering Technician I	2	2	2	1000-1314	28,785	31,536
Engineering Aide III	2	2	2	948-1244	22,406	26,700
Chief Water Pipeline Construction Inspector	1	1	1	898-1177	12,876	14,128
Water Pipeline Construction Inspector	4	4	4	851-1115	48,672	53,512
Sub-Total	14	14	14		\$216,062	\$237,602
Add: Longevity					4,657	5,028
Less: Charged to Capital Improvements					(111,940)	(85,000)
TOTAL					\$108,779	\$157,630
Full-Time Equivalent	14	14	14			
First Quarter						\$ 42,402
Second Quarter						36,255
Third Quarter						42,560
Fourth Quarter						36,413
TOTAL						\$157,630

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	CUSTOMER SERVICE	589-80-680-50000

BUDGET COMMENTS

The adopted 1979 budget for this division has increased \$30,360 (2.6 percent).

Personal Services have increased \$68,084 (11.1 percent), in part due to no direct charge to construction projects being budgeted for 1979.

Contractual Services show an apparent decrease of \$76,645, due to Uncollectable Accounts (\$40,000) being budgeted in another account classification and to decreased data processing expense. The Account 295 allocation includes (1) vehicle expense, \$38,376, (2) data processing, \$250,000 (3) collection service commissions, \$8,400, and (4) \$680 for compensating use tax and other expenses.

Commodities reflect economies, and reallocations among accounts due to increased experience with the standard City system of object codes.

Capital Outlay for this activity is budgeted in the Water Utility Improvement Fund.

Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$ 561,974	\$ 615,833	\$ 683,917
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$ 561,974	\$ 615,833	\$ 683,917
CONTRACTUAL SERVICES			
210 Utilities		\$ 2,500	\$ 2,500
220 Communications		6,324	7,440
230 Transportation		130	--
240 Advertising		--	--
250 Insurance		--	--
260 Dues and Subscriptions		--	--
270 Professional Services		--	--
280 Maint. of Bldgs & Improvements		--	--
292 Collection Losses		36,000	--
295 Other Contractual Services		339,087	297,456
TOTAL CONTRACTUAL SERVICES		\$ 384,041	\$ 307,396
COMMODITIES			
310 Office Supplies		\$ 161,949	\$ 161,758
320 Clothing and Linen		2,750	2,874
330 Food, Drugs & Chemicals		--	--
340 Opr. Supplies - Buildings & Improvements		--	--
350 Repair Parts - Buildings & Improvements		300	--
360 Operating Supplies - Equipment		--	--
370 Repair Parts - Equipment		--	--
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		632	500
395 Other Commodities		580	--
TOTAL COMMODITIES		\$ 166,211	\$ 165,132
CAPITAL OUTLAY			
410 Land		\$ --	\$ --
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$ 561,974	\$1,166,085	\$1,156,445
Add: 1977 Material (Contractual Services and Commodities) Uncollectable Accounts	443,465 --	-- --	-- 40,000
GRAND TOTAL	\$1,005,439	\$1,166,085	\$1,196,445

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.			
WATER UTILITY	WATER	CUSTOMER SERVICE	589-80-680-50000			
WORK PROGRAM						
The Customer Service Division receives all requests from the public for service, reads all water meters, inspects all leaks, bills all customers for service provided, performs special customer service tasks, and is responsible for accurately keeping all customer accounts. This division also performs accounting, payroll and clerical functions for the other divisions within the department, such as purchase order processing, work order processing, maintenance of inventory records and development of the annual financial audit.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Manager, Water Customer Services	1	1	1	1600-2256	\$ 22,771	\$ 27,078
Accountant III	1	1	1	1244-1640	18,113	19,679
Administrative Aide III	0	2	2	1056-1389	27,183	31,311
Water Meter Reading Supervisor	1	0	0	--	--	--
Accountant I	1	1	1	948-1244	13,627	14,925
Customer Service Supervisor	1	0	0	--	--	--
Storekeeper III	1	1	1	851-1115	10,869	12,942
Special Water Service Representative	4	4	4	807-1056	46,000	50,680
Storekeeper II	1	1	1	766-1000	9,165	10,388
Customer Service Clerk	4	4	4	766-1000	39,497	44,240
Account Clerk II	3	3	3	766-1000	30,650	34,825
Water Meter Reader	16	17	17	766-1000	177,398	191,831
Water Service Representative	9	10	10	766-1000	96,816	107,852
Water Meter Shop Clerk	1	1	1	726-948	9,551	9,187
Secretary	1	1	1	726-1000	8,649	9,951
Account Clerk I	2	2	2	689-898	18,515	19,297
Clerk II	8	8	8	621-807	60,273	64,203
Typist Clerk	2	2	2	590-766	13,097	15,820
Clerk I	1	1	1	561-726	6,166	7,127
Sub-Total	58	60	60		\$608,340	\$671,336
Add: Longevity					12,127	11,415
Shift Differential					1,166	1,166
Less: Charged to Capital Improvements					(5,800)	(--)
TOTAL					\$615,833	\$683,917
Full-Time Equivalent	58	60	60			
First Quarter						\$182,606
Second Quarter						157,301
Third Quarter						184,658
Fourth Quarter						159,352
TOTAL						\$683,917

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	WATER ADMINISTRATION	589-80-580-50000
BUDGET COMMENTS			
The Administration Division's budget includes general administrative expenses of the Water Utility, such as employee benefits, intergovernmental activity, and the engineering inspection.			
The adopted 1979 budget has decreased \$30,400 (3.3 percent) below the 1978 amount, due to (1) changing the methods of budgeting for charges to construction, and (2) elimination of the Hydrologist position.			
Total Personal Services have decreased \$46,536 (7.9 percent). For 1979 no labor of this division will be charged directly to capital improvements.			
Contractual Services have increased \$13,536 (6.1 percent) due to the net effect of various economies and the inclusion of the periodic engineering inspection (\$24,000). Account 295 includes (1) vehicle expense, \$1,800, (2) rents, \$48,555, (3) taxes, \$100, (4) cross-connection program, \$22,823, and (5) annual report expense, \$3,000.			
Commodities have increased \$500 (4.6 percent) to compensate for inflation.			
Beginning with 1978 the Water Utility adopted the standard City system of object codes, but such line item amounts are not available for 1977 actuals.			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$ 84,380	\$ 72,817	\$ 72,476
121 Employee Benefits	453,982	515,774	469,579
TOTAL PERSONAL SERVICES	\$538,362	\$588,591	\$542,055
CONTRACTUAL SERVICES			
210 Utilities		\$ --	\$ --
220 Communications		1,080	1,800
230 Transportation		5,495	5,115
240 Advertising		900	--
250 Insurance		108,100	90,548
260 Dues and Subscriptions		14,405	8,350
270 Professional Services		37,300	51,550
280 Maint. of Bldgs & Improvements		--	--
290 Maintenance of Equipment		--	--
295 Other Contractual Services		52,825	76,278
TOTAL CONTRACTUAL SERVICES		\$220,105	\$233,641
COMMODITIES			
310 Office Supplies		\$ 11,200	\$ 12,550
320 Clothing and Linen		--	--
330 Food, Drugs & Chemicals		--	--
340 Opr. Supplies - Buildings & Improvements		--	--
350 Repair Parts - Buildings & Improvements		--	--
360 Operating Supplies - Equipment		--	--
370 Repair Parts - Equipment		1,000	1,000
380 Operating Supplies - Construction		--	--
390 Minor Apparatus and Tools		--	--
395 Other Commodities		750	--
TOTAL COMMODITIES		\$ 12,950	\$ 13,550
CAPITAL OUTLAY			
410 Land		\$ --	\$ --
420 Buildings		--	--
430 Improvements Other Than Bldgs.		--	--
440 Office Equipment		--	--
450 Vehicular Equipment		--	--
460 Operating Equipment		--	--
470 Other Capital Outlay		--	--
TOTAL CAPITAL OUTLAY		\$ --	\$ --
SUB-TOTAL	\$538,362	\$821,646	\$789,246
550 Administrative Services		\$ 97,300	\$ 97,300
Add: 1977 Material (Contractual Services and Commodities)	\$144,498		
517 Administrative Expenses Transfer			2,000
GRAND TOTAL	\$682,860	\$918,946	\$888,546

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	WATER ADMINISTRATION	589-80-580-50000

WORK PROGRAM

The Administration Division supervises all operations of the Water and Sewer Utilities. For 1979 this division will maintain the fiscal conditions of both utilities and their certifications with State and Federal agencies and with bondholders. The cross connection control program will continue, with the Health Department serving as regulating agency. For 1979 this division will give special attention to the proposed Corbin Reservoir project and to the development of future water supply sources.

During late 1978 the Hydrologist position in this division was eliminated as part of a reorganization. Responsibilities previously assigned to this position have been distributed to other professional staff, who use the department's minicomputer to assist them in hydrological calculations and research. A Typist-Clerk position was added in the Production and Pumping Division as part of this reorganization, in part to input hydrological data into the minicomputer.

POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET	BUDGET	BUDGET		1978	1979
	1977	1978	1979		1978	1979
Director of Water and Water Pollution Control	1	1	1	2256-3187	\$35,728	\$38,242
Hydrologist	1	1	0	--	21,503	--
Executive Assistant	1	1	1	1177-1551	15,713	17,610
Management Trainee	1	1	1	948-1244	10,893	11,686
Administrative Secretary	<u>1</u>	<u>1</u>	<u>1</u>	807-1056	<u>11,500</u>	<u>12,104</u>
Sub-Total	5	5	4		\$95,337	\$79,642
Add: Longevity					839	789
Less: Net charged to Water Pollution Control					(7,074)	(7,955)
Charged to Capital Improvements					<u>(16,285)</u>	<u>(--)</u>
Total					\$72,817	\$72,476
Full-Time Equivalent	5	5	4			
First Quarter						\$19,278
Second Quarter						16,742
Third Quarter						19,569
Fourth Quarter						<u>16,887</u>
TOTAL						\$72,476

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
WATER UTILITY	WATER	UTILITY IMPROVEMENT FUND	587-80

SUMMARY OF UTILITY IMPROVEMENT FUND

<u>Type of Capital Improvement</u>	<u>1979 Budget</u>
Structures	\$ 167,800
Mains and Accessories	428,151
Services	263,926
Meters	339,293
Office Equipment and Furniture	400
Transportation Equipment	59,250
Tools and Work Equipment	<u>116,050</u>
TOTAL	\$1,374,870

SEWER UTILITY FUND SUMMARY

	<u>Actual 1977</u>	<u>Estimated 1978</u>	<u>Budget 1979</u>
Unencumbered Cash Balance - January 1	\$2,421,634	\$2,430,314	\$1,592,211
<u>Revenues</u>			
Sewer Service Collec- tions	\$3,315,646	\$3,325,000	\$3,425,000
Special Sewer Charges	253,508	205,000	211,000
Sewer Permits	19,343	21,000	21,000
Interest	174,140	150,000	150,000
Sewer Taps and Wyes	18,315	15,000	16,000
Fed. Contributions & Others	<u>578,918</u>	<u>1,500</u>	<u>--</u>
Total Operating Revenues	\$4,359,870	\$3,717,500	\$3,823,000
Total Revenues and Cash Balance	\$6,781,504	\$6,147,814	\$5,415,211
<u>Expenditures</u>			
Water Pollution Control	\$ 802,650	\$ 971,988	\$1,066,022
Sanitary Sewer Maintenance	850,202	1,035,156	1,133,205
Collection Expense	379,724	414,477	426,434
Emergency Fund	-0-	20,000	50,000
Employees' Benefits	201,078	288,882	312,156
Overcharge Refunds & Others	<u>7,615</u>	<u>20,000</u>	<u>--</u>
Sub-Total	\$2,241,269	\$2,750,503	\$2,987,817
Debt Service	1,458,400	1,296,000	1,546,000
Utility Improvements	<u>651,521</u>	<u>509,100</u>	<u>881,394</u>
Total Expenditures	\$4,351,190	\$4,555,603	\$5,415,211
Unencumbered Cash Balance, December 31	\$2,430,314	\$1,592,211	\$ -0-

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
SEWER UTILITY	WATER	WATER POLLUTION CONTROL	576-80-990-50310
BUDGET COMMENTS			
The adopted 1979 budget for this division has increased \$94,034 (9.7 percent) over the 1978 amount. Increases are primarily in salaries and wages and in electricity.			
Personal Services have increased \$47,823 (10.6 percent) due to the salary improvement, normal merit increases and the reclassification of two Laborer I positions to Maintenance Worker positions.			
Contractual Services have increased \$53,506 (17.8 percent), due to the net effect of increased electricity rates and usage (\$58,000) and various economies. The Other Contractual Services allocation (Account 295) includes (1) rental of one Official Motor Pool vehicle, \$1,620, (2) office rent, \$3,870, (3) Equipment Pool rental expense, \$55,570, (4) services of Water Department Laboratory, \$40,000 and (5) services of a crane for removal and replacement of digester gas domes and main pumps, \$600.			
Commodities have decreased \$5,145 (2.4 percent).			
One office chair is budgeted for replacement in the amount of \$150.			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$351,694	\$451,205	\$499,028
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$351,694	\$451,205	\$499,028
CONTRACTUAL SERVICES			
210 Utilities	\$179,253	\$174,200	\$232,200
220 Communications	1,040	1,110	1,200
230 Transportation	1,116	1,245	1,215
240 Advertising	28	100	50
250 Insurance	7,756	9,960	17,384
260 Dues and Subscriptions	152	992	1,000
270 Professional Services	--	250	50
280 Maint. of Bldgs & Improvements	--	--	--
290 Maintenance of Equipment	--	--	--
295 Other Contractual Services	88,101	113,396	101,660
TOTAL CONTRACTUAL SERVICES	\$277,446	\$301,253	\$354,759
COMMODITIES			
310 Office Supplies	\$ 1,560	\$ 1,600	\$ 1,600
320 Clothing and Linen	1,191	875	785
330 Food, Drugs & Chemicals	590	1,150	800
340 Opr. Supplies - Buildings & Improvements	10,828	90,875	94,850
350 Repair Parts - Buildings & Improvements	61,161	47,550	43,300
360 Operating Supplies - Equipment	3,747	6,750	6,750
370 Repair Parts - Equipment	83,685	65,430	61,000
380 Operating Supplies - Construction	--	--	--
390 Minor Apparatus and Tools	2,592	3,000	3,000
395 Other Commodities	--	--	--
TOTAL COMMODITIES	\$165,354	\$217,230	\$212,085
CAPITAL OUTLAY			
410 Land	\$ --	\$ --	\$ --
420 Buildings	--	--	--
430 Improvements Other Than Bldgs.	--	--	--
440 Office Equipment	713	--	150
450 Vehicular Equipment	--	--	--
460 Operating Equipment	7,483	2,300	--
470 Other Capital Outlay	--	--	--
TOTAL CAPITAL OUTLAY	\$ 8,196	\$ 2,300	\$ 150
SUB-TOTAL	\$802,690	\$971,988	\$1,066,022
Less: Reimbursements	(40)		
GRAND TOTAL	\$802,650	\$971,988	\$1,066,022

FUND	DEPARTMENT		DIVISION		ACTIVITY NO.	
SEWER UTILITY	WATER		WATER POLLUTION CONTROL		576-80-990-50310	
WORK PROGRAM						
The Water Pollution Control Division, an operating division of the Water Department funded entirely from the Sewer Utility, operates and maintains the sewage treatment plants.						
All raw sewage entering the sewer system receives primary treatment at either Plant No. 1, constructed in 1931, or Plant No. 2, constructed in 1960. All sewage receives secondary treatment at Plant No. 2, regardless of its point of entry into the system.						
During 1979 this division will continue to maintain an 85 percent reduction in biochemical oxygen demand (BOD) and suspended solids in treated waste water. Discharge effluent will be maintained at a monthly average of less than 30 mg/l BOD and suspended solids, in accordance with Federal standards. A sludge dewatering facility began full operation at Plant No. 2 during 1978. The facility shortens time required to properly prepare sludge for landfill disposal from two to three years to only one day.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Superintendent of WPC	1	1	1	1694-2390	\$ 27,052	\$ 28,674
WPC Operations Supervisor	1	1	1	1314-1734	19,178	20,808
WPC Maintenance Supervisor	1	1	1	1177-1551	17,108	18,614
General Supervisor	2	3	3	948-1244	37,826	44,774
WPC Plant Operator	13	16	16	898-1177	189,814	210,289
Maintenance Mechanic	3	4	4	898-1115	43,984	49,846
Equipment Operator II	1	2	2	851-1000	19,725	22,937
Maintenance Worker	1	1	3	766-898	10,275	29,216
Custodial Worker II	2	2	1	766-898	27,310	9,610
Equipment Operator I	2	2	3	766-898	26,531	29,358
Secretary	1	1	1	726-1000	9,069	9,571
Laborer I	3	3	1	726-851	8,341	9,079
Laborer I (Seasonal)	2	0	0	---	--	--
Custodial Worker I (PT-50%)	1	0	0	---	--	--
Sub-Total	33	37	37		\$436,213	\$482,776
Add: Longevity					5,588	5,967
Shift Differential					2,330	2,330
Net charge from Water Administration					7,074	7,955
TOTAL					\$451,205	\$499,028
Full-Time Equivalent	31	37	37			
First Quarter						\$133,240
Second Quarter						114,776
Third Quarter						135,238
Fourth Quarter						115,774
TOTAL						\$499,028

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
SEWER UTILITY	WATER	SANITARY SEWER MAINTENANCE	576-80-325-50320
BUDGET COMMENTS			
The 1979 adopted budget for this function has increased \$98,049 (9.5 percent) over the 1978 amount.			
Personal Services have increased \$81,675 (11.8 percent), in part due to the addition of an Administrative Aide I position for improved recordkeeping (\$8,359).			
Contractual Services have increased \$50,281 (21.7 percent) due to higher electrical and telephone circuit rates and to increase equipment rental expense. Account 295 includes (1) equipment rental, \$166,925, (2) Official Motor Pool, \$2,640, (3) Data Processing, \$3,158, (4) Central Maintenance Facility expense, \$43,047, (5) Microfilming expense, \$4,150, (6) photocopy machine rental, \$630, and (7) time clock maintenance, \$50.			
Commodities have remained approximately level due to various economies compensating for inflationary effects.			
Capital Outlay is budgeted as follows: (1) replacement metal detector, \$195, (2) file cabinet for record expansion, \$193, (3) desk, \$281, (4) office chair, \$97, (5) calculator, \$185, and (6) typewriter, \$622. For all items except the metal detector amounts represent only 84 percent of total cost. The last four items listed support the new position.			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$599,244	\$692,883	\$774,558
120 Employee Claims	--	--	--
TOTAL PERSONAL SERVICES	\$599,244	\$692,883	\$774,558
CONTRACTUAL SERVICES			
210 Utilities	\$ 35,970	\$ 33,549	\$ 42,000
220 Communications	8,304	3,848	11,750
230 Transportation	399	--	500
240 Advertising	7	--	25
250 Insurance	--	3,192	6,959
260 Dues and Subscriptions	135	--	150
270 Professional Services	242	--	300
280 Maint. of Bldgs & Improvements	--	--	--
290 Maintenance of Equipment	--	--	--
295 Other Contractual Services	138,695	191,414	220,600
TOTAL CONTRACTUAL SERVICES	\$183,752	\$232,003	\$282,284
COMMODITIES			
310 Office Supplies	\$ 1,990	\$ 1,280	\$ 2,530
320 Clothing and Linen	965	2,300	1,500
330 Food, Drugs & Chemicals	14,358	20,094	20,000
340 Opr. Supplies - Buildings & Improvements	77	300	100
350 Repair Parts - Buildings & Improvements	23,694	33,840	27,300
360 Operating Supplies - Equipment	14,767	11,740	16,000
370 Repair Parts - Equipment	4,816	168	1,260
380 Operating Supplies - Construction	--	--	--
390 Minor Apparatus and Tools	5,356	5,145	6,100
395 Other Commodities	--	--	--
TOTAL COMMODITIES	\$ 66,023	\$ 74,867	\$ 74,790
CAPITAL OUTLAY			
410 Land	\$ --	\$ --	\$ --
420 Buildings	450	--	--
430 Improvements Other Than Bldgs.	--	--	--
440 Office Equipment	286	--	1,378
450 Vehicular Equipment	--	3,500	--
460 Operating Equipment	17,497	31,903	195
470 Other Capital Outlay	--	--	--
TOTAL CAPITAL OUTLAY	\$ 18,233	\$ 35,403	\$ 1,573
SUB-TOTAL	\$867,252	\$1,035,156	\$1,133,205
Less: Reimbursed Expenditures	\$(17,050)		
GRAND TOTAL	\$850,202	\$1,035,156	\$1,133,205

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
SEWER UTILITY	WATER	MAINTENANCE SANITARY SEWER	576-80-325-50320

WORK PROGRAM

This division maintains more than 1,200 miles of sanitary sewer laterals and mains. The sanitary sewer system is divided into north and south zones by Douglas Avenue for maintenance purposes. Each zone operates a program consisting of inspections, high pressure water cleaning, rodding, lift station maintenance, pipe and manhole maintenance, and operations necessary to meet emergency needs.

Emphasis is given to televising new construction, as a means of preventing problems from developing. The overall objective of the preventative maintenance activities is to eliminate infiltration of ground water into the system, and thereby maintain adequate sewage flow throughout the system and reduce the volume of raw sewage transported to the treatment plants.

For 1979 an Administrative Aide I position is being added, to enable improved record keeping, especially for construction-related work activity.

POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Senior Engineer	1	1	1	1511-2011	\$ 22,479	\$ 24,137
Sewer Maintenance Supervisor	1	1	1	1314-1734	19,178	20,808
Sewer Inspector	2	2	2	948-1244	27,254	29,850
General Supervisor	1	1	1	948-1244	13,627	14,925
Administrative Aide II	1	1	1	948-1244	13,627	14,925
Engineering Aide III	1	1	1	948-1244	12,876	14,925
T.V. Technician	4	4	4	898-1177	47,458	49,977
Labor Supervisor	2	2	3	898-1115	24,336	38,563
Maintenance Mechanic	1	1	1	898-1115	12,168	13,378
Lift Station Operator	2	2	2	807-1056	23,000	25,340
Administrative Aide I	0	0	1	807-1056	--	9,951
Equipment Operator II	24	24	25	851-1000	246,981	282,686
Engineering Aide I	1	1	1	726-948	9,865	11,371
Equipment Operator I	21	21	18	766-898	187,400	179,303
Laborer I	16	16	17	726-851	132,704	158,544
Sub-Total	78	78	79		\$792,953	\$888,683
Add: Shift Differential Pay					\$ 936	\$ 936
Longevity					8,940	8,500
Charge- Street Maint.					12,964	13,881
Charge-Public Works Admin.					9,068	10,093
Less: Charge-Storm Drains (16%)					(131,978)	(147,535)
TOTAL					\$692,883	\$774,558
Full-Time Equivalent	78	78	79			
First Quarter						\$206,032
Second Quarter						178,923
Third Quarter						209,906
Fourth Quarter						179,697
TOTAL						\$774,558

FUND SEWER UTILITY	DEPARTMENT WATER	DIVISION ACCOUNTING DIVISIONS	ACTIVITY NO. 576-80
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CHARGES FOR ADMINISTRATIVE, MANAGEMENT AND LEGAL SERVICES - 578-80-700-50330

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
TOTAL (Contractual Services)	\$379,724	\$414,477	\$426,434
The total 1979 budgeted amount of \$426,434 is allocated as follows:			
Water Department			\$346,354
Controller's Office			18,640
Budget and Management			2,880
Purchasing			7,440
Retirement and Insurance			480
Treasury			33,280
City Manager's Office			4,480
City Clerk			2,080
Personnel			8,640
Department of Law			<u>2,160</u>
TOTAL 1979 CHARGES			\$426,434

EMERGENCY FUND - 576-80-700-50350

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
TOTAL EMERGENCY FUND	\$ -0-	\$ 20,000	\$ 50,000

Unforeseen circumstances may arise that will require major repairs to sanitary sewer systems and sewage treatment facilities. Such repairs are usually of an emergency nature and are unpredictable as to cost. These situations are difficult to adequately anticipate in order to budget for them in the Water Pollution Control and Sanitary Sewer Maintenance budgets. Therefore, in the event emergency or other unbudgeted repairs are necessary, this \$50,000 is available, subject to the City Manager's approval.

EMPLOYEE BENEFITS - 576-80-700-50360

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
TOTAL EMPLOYEE BENEFITS	\$201,078	\$288,882	\$312,156

SEWER UTILITY DEBT SERVICE - 576-80-660-70340

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
TOTAL DEBT SERVICE	\$1,458,400	\$1,296,000	\$1,546,000

REVENUE REFUNDS - 576-80-700-50390

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
TOTAL REVENUE REFUNDS	\$ 7,615	\$ 20,000	\$ --

FUND REFUSE COLLECTION UTILITY	DEPARTMENT PUBLIC WORKS	DIVISION ALL	ACTIVITY NO. 571-76-315-50000
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SUMMARY OF REVENUES AND EXPENDITURES

The Refuse Collection Utility has been eliminated for 1979. The actual 1977 and budget 1978 data are shown for historical and accounting purposes only.

<u>Revenues</u>	<u>Actual 1977</u>	<u>Budget 1978</u>
Unencumbered Cash Balance, January 1	\$ 143,781	\$ 90,087
<u>Service Charges</u>		
Regular Volume	\$ 861,678	\$ 997,350
Limited Volume	212,668	252,181
Commercial	118,256	129,393
Special Pickups	7,052	8,137
Other Revenues	1,594	--
Total Service Charges	\$1,201,248	\$1,387,061
Community Development Act	63,617	65,000
Total Revenues	\$1,264,865	\$1,452,061
Total Revenues and Cash Balance	\$1,408,646	\$1,542,148
<u>Expenditures</u>		
Operations	\$1,102,889	\$1,291,470
Employee Benefits	215,670	250,678
Total Expenditures	\$1,318,559	\$1,542,148
Unencumbered Cash Balance, December 31	\$ 90,087	\$ --

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
REFUSE COLLECTION UTILITY	PUBLIC WORKS	REFUSE COLLECTION	571-76-315-50000
BUDGET COMMENTS			
The Refuse Collection Utility has been eliminated for 1979. The actual 1977 and budget 1978 data are shown for historical and accounting purposes only.			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$ 829,706	\$ 926,729	
120 Employee Claims	--	--	
TOTAL PERSONAL SERVICES	\$ 829,706	\$ 926,729	
CONTRACTUAL SERVICES			
210 Utilities	\$ 3,819	\$ 6,000	
220 Communications	2,090	2,500	
230 Transportation	566	600	
240 Advertising	--	--	
250 Insurance	6,546	7,700	
260 Dues and Subscriptions	40	75	
270 Professional Services	--	--	
280 Maint. of Bldgs & Improvements	--	--	
290 Maintenance of Equipment	--	--	
295 Other Contractual Services	73,166	69,622	
TOTAL CONTRACTUAL SERVICES	\$ 86,227	\$ 86,497	
COMMODITIES			
310 Office Supplies	\$ 14,229	\$ 13,000	
320 Clothing and Linen	657	750	
330 Food, Drugs & Chemicals	438	400	
340 Opr. Supplies - Buildings & Improvements	701	700	
350 Repair Parts - Buildings & Improvements	244	1,350	
360 Operating Supplies - Equipment	98,637	104,994	
370 Repair Parts - Equipment	48,083	45,000	
380 Operating Supplies - Construction	--	200	
390 Minor Apparatus and Tools	2,247	4,000	
395 Other Commodities	1,442	4,000	
TOTAL COMMODITIES	\$ 166,678	\$ 174,394	
CAPITAL OUTLAY			
410 Land	\$ --	\$ --	
420 Buildings	--	--	
430 Improvements Other Than Bldgs.	--	--	
440 Office Equipment	--	--	
450 Vehicular Equipment	892	100,000	
460 Operating Equipment	--	--	
470 Other Capital Outlay	--	--	
TOTAL CAPITAL OUTLAY	\$ 892	\$ 100,000	
SUB-TOTAL	\$1,083,503	\$1,287,620	
Add: Employee Benefits	\$ 215,670	\$ 250,678	
Administrative Charges	19,386	19,386	
Less: Revised Budget Reduction due to 1979 Elimination of Refuse Collection		(15,536)	
GRAND TOTAL	\$1,318,559	\$1,542,148	

FUND REFUSE COLLECTION UTILITY	DEPARTMENT PUBLIC WORKS	DIVISION REFUSE COLLECTION	ACTIVITY NO. 571-76-315-50000			
WORK PROGRAM						
The Refuse Collection Utility has been eliminated for 1979. The actual 1977 and budget 1978 data are shown for historical and accounting purposes only.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Sanitation Director	1	1			\$ 25,541	
Refuse Collection Supervisor	1	1			17,035	
Sanitation Equipment Maintenance Supervisor	1	1			15,816	
Administrative Assistant	1	1			12,739	
Automotive Mechanic	3	3			38,628	
Sanitation Service Representative	1	1			12,168	
Radio Dispatcher	1	1			10,824	
Labor Supervisor	3	3			36,504	
Refuse Collection Equipment Operator	30	30			326,448	
Account Clerk II	1	1			9,673	
Storekeeper I	1	1			9,714	
Refuse Collection Worker	40	40			363,633	
Account Clerk I	2	2			18,879	
Automotive Service Worker	1	1			8,129	
Security Guard	2	2			16,375	
Clerk II	1	1			6,884	
Sub-Total	90	90			\$928,990	
Add: Longevity					\$ 16,018	
Less: Amount Charged to Refuse Disposal					<u>\$(18,279)</u>	
TOTAL					\$926,729	
Full-Time Equivalent	90	90				

AIRPORT REVENUE FUND

	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
Unencumbered Cash Balance, January 1	\$5,617,318	\$4,078,596	\$1,532,676
Federal Aviation Administration	<u>1,239,411</u>	<u>6,909,000</u>	<u>3,828,000</u>
	\$6,856,729	\$10,987,596	\$5,360,676
<u>Operating Revenue</u>			
Airfield	\$ 582,442	\$ 590,900	\$ 860,000
Hangars and buildings	385,879	400,000	465,000
Terminal building area	1,210,208	1,300,000	1,562,000
Systems and services	347,652	385,000	635,000
Miscellaneous revenue	3,991	5,500	2,000
Leased sites	28,069	24,000	28,000
Interest income	271,033	285,500	294,500
Gate cards	<u>3,398</u>	<u>5,000</u>	<u>3,500</u>
Total Operating Revenue	\$2,832,672	\$2,995,900	\$3,850,000
Total Unencumbered Cash and Revenue	\$9,689,401	\$13,983,496	\$9,210,676
<u>Operating Expense</u>			
Administration	\$ 280,408	\$ 332,008	\$ 377,009
Airfield Maintenance	365,554	378,416	499,070
Building Maintenance	322,285	314,388	339,329
Custodial	139,694	153,840	191,369
Engineering and Planning	106,430	135,785	153,562
Safety	535,185	549,623	613,356
Systems and Operations	<u>456,016</u>	<u>432,910</u>	<u>484,254</u>
Total Operating Expense	\$2,205,572	\$2,296,970	\$2,657,949
Debt Service	\$1,039,617	\$1,113,850	\$1,131,125
Construction (cap. assets)	<u>\$2,365,616</u>	<u>\$9,040,000</u>	<u>\$4,359,614</u>
Total Expense	\$5,610,805	\$12,450,820	\$8,148,688
Unencumbered Cash Balance, December 31	\$4,078,596	\$1,532,676	\$1,061,988

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
AIRPORT	AIRPORT AUTHORITY	WICHITA MID-CONTINENT AIRPORT	504-06-250-50000
BUDGET COMMENTS			
The Airport budget for 1979 of \$3,789,074 represents an increase of \$378,254 (11.0 percent) above the 1978 budget of \$3,410,820.			
Personal Services reflect an increase of \$141,432. Of this increase \$9,437 is due to the addition of a Custodial Worker II position. Shift differential pay is included in the 1979 budget in the amount of \$23,809. The balance of the increase is due to the salary improvements, merit increases, and longevity.			
Contractual Services increased \$113,567. The most significant increases are reflected in Accounts 210-Utilities and 295 - Other Contractual Services. Account 295 contains expenses related to employee benefits (\$328,553), Chamber of Commerce Aviation Budget (\$38,000), and office equipment rental (\$10,997).			
Commodities have increased \$34,980.			
Capital Outlay of \$108,600 in 1978 includes the following: 3 - three ton trucks (\$80,000), 1 pickup truck (\$6,000), 1-4 door sedan f/security (\$5,000), 1-van (\$5,000), 2-truck sanders (\$10,000), 1-boiler analyzer (\$1,000), and 2 commercial buffers (\$1,600).			
ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$1,122,099	\$1,239,890	\$1,379,811
120 Employee Claims	--	13,391	14,902
TOTAL PERSONAL SERVICES	\$1,122,099	\$1,253,281	\$1,394,713
CONTRACTUAL SERVICES			
210 Utilities	\$ 456,892	\$ 338,000	\$ 385,320
220 Communications	19,685	16,925	15,537
230 Transportation	17,261	11,800	13,422
240 Advertising	225	50	53
250 Insurance	53,639	69,760	68,359
260 Dues and Subscriptions	6,224	5,550	8,899
270 Professional Services	3,666	5,600	12,991
280 Maint. of Bldgs & Improvements	--	--	--
290 Maintenance of Equipment	--	--	--
295 Other Contractual Services	239,937	320,859	377,530
TOTAL CONTRACTUAL SERVICES	\$ 797,529	\$ 768,544	\$ 882,111
COMMODITIES			
310 Office Supplies	\$ 10,466	\$ 15,570	\$ 13,405
320 Clothing and Linen	6,567	9,100	11,108
330 Food, Drugs & Chemicals	32,735	2,375	16,897
340 Opr. Supplies - Buildings & Improvements	41,756	57,400	30,172
350 Repair Parts - Buildings & Improvements	133,384	78,750	128,744
360 Operating Supplies - Equipment	10,760	7,250	40,602
370 Repair Parts - Equipment	40,112	56,700	30,597
380 Operating Supplies - Construction	--	--	--
390 Minor Apparatus and Tools	--	--	--
395 Other Commodities	364	10,400	1,000
TOTAL COMMODITIES	\$ 276,144	\$ 237,545	\$ 272,525
CAPITAL OUTLAY			
410 Land	\$ --	\$ --	\$ --
420 Buildings	--	--	--
430 Improvements Other Than Bldgs.	--	--	--
440 Office Equipment	6,491	1,400	--
450 Vehicular Equipment	2,646	20,200	96,000
460 Operating Equipment	475	15,000	12,600
470 Other Capital Outlay	188	1,000	--
TOTAL CAPITAL OUTLAY	\$ 9,800	\$ 37,600	\$ 108,600
SUB-TOTAL	\$2,205,572	\$2,296,970	\$2,657,949
Debt Service	\$1,039,617	\$1,113,850	\$1,131,125
GRAND TOTAL	\$3,245,189	\$3,410,820	\$3,789,074

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.			
AIRPORT	AIRPORT AUTHORITY	MID-CONTINENT AIRPORT	504-06-250-50000			
WORK PROGRAM						
The Wichita Airport Authority is responsible for the operation, administration, and engineering of an integrated general aviation, air carrier complex which accommodates modern aircraft and allows for safe and efficient handling of passengers and cargo. It is also the responsibility of the Authority to develop a sound financial structure which will enable the community to enjoy facilities and services for all elements of aviation at the lowest possible cost. A sound plan of Airport development consistent with Federal Aviation Administration policies must be kept up-to-date to provide for the needs of citizens and aircraft.						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET 1977	BUDGET 1978	BUDGET 1979		1978	1979
Director of Aviation	1	1	1	2256-3187	\$ 36,077	\$ 38,242
Airport Manager	1	1	1	2011-2840	30,350	33,198
Director of Engineering & Planning	1	1	1	1899-2681	30,350	32,171
Assistant Airport Manager	0	1	1	1600-2256	18,645	19,516
Director of Administration	1	1	1	1600-2256	24,116	26,347
Airport Bldg. Maint. Supt.	1	1	1	1427-2011	21,503	22,793
Airport Field Maint. Supt.	1	1	1	1314-1734	18,604	20,808
Admin. Asst. to the Director	1	1	1	1314-1734	15,679	16,456
Senior Safety Officer	2	2	2	1244-1640	36,225	39,359
Asst. Airport Bldg. Maint. Supv.	1	1	1	1244-1640	18,113	15,573
Airport Equipment Maint. Supv.	1	1	1	1177-1551	16,306	18,267
Safety Supervisor	4	4	4	1115-1467	64,641	70,439
Airport Field Maint. Supv.	1	1	1	1056-1389	12,740	14,772
Airport Bldg. Maint. Supv.	1	1	1	1056-1389	12,040	15,249
Airport Clerk	1	1	1	1056-1389	14,455	16,250
Construction Supervisor III	1	1	1	1000-1314	14,423	15,768
Safety Officer II	20	20	20	1000-1314	280,843	303,040
Engineering Technician I	2	2	2	1000-1314	27,217	30,601
Airport Bldg. Maint. Mech.	2	2	3	948-1244	26,503	42,431
Administrative Aide II	2	2	3	948-1244	25,289	41,968
Accountant I	1	1	1	948-1244	12,876	14,925
Safety Officer I	4	4	4	948-1244	43,020	48,631
Automotive Mechanic	2	2	2	898-1177	23,250	25,984
Parts and Records Mechanic	1	1	1	898-1177	12,195	13,782
Airport Custodial Supv.	1	1	1	898-1177	12,876	14,128
Airport Gardening Supv. II	1	1	1	898-1177	12,876	14,128
Maintenance Mechanic	6	6	5	851-1115	70,554	65,217
Administrative Secretary	2	2	1	851-1115	22,466	13,378
Engineering Aide II	1	1	1	807-1056	11,500	12,670
Secretary	1	1	2	726-1000	9,867	20,866
Engineering Aide I	2	2	2	726-948	18,062	19,510
Equipment Operator II	0	0	1	766-1000	--	11,371
Custodial Worker II	3	3	4	689-898	28,287	40,523
Equipment Operator I	8	8	7	689-898	74,532	69,789
Maintenance Worker	1	1	1	689-898	9,347	10,604
Laborer I	2	2	2	654-851	16,258	18,157
Custodial Worker I	8	8	8	621-807	67,977	76,098
Typist Clerk	1	1	0	---	7,464	--
Apprentice Worker	1	1	1	533-689	5,898	7,084
Laborer I (P.T. 50%)	1	1	1	654-851	4,065	4,539
Apprentice Worker (03-09)	3	3	3	533-689	9,874	9,600
	95	96	97		\$1,217,363	\$1,334,232
Add: Longevity					11,281	11,770
Shift Differential					11,246	23,809
TOTAL					\$1,239,890	\$1,379,811
Full-Time Equivalent	93	94	95			

AIRPORT
ESTIMATE OF REVENUE

	<u>Actual</u> <u>1977</u>	<u>Budget</u> <u>1978</u>	<u>Budget</u> <u>1979</u>
<u>Airfield:</u>			
Flight fees, scheduled airlines	\$ 340,043	\$ 344,000	\$ 445,000
Flight fees, nonscheduled airlines	10,105	11,700	52,000
Field charges, fixed base operators	3,600	4,200	4,200
Aircraft parking charges	1,980	2,200	2,000
Aviation fuel (Net)	166,271	167,000	286,800
Flight fees	51,140	52,000	60,000
Ground handling	9,303	9,800	10,000
	<u>582,442</u>	<u>590,900</u>	<u>860,000</u>
<u>Hangars and buildings:</u>			
Rental, airlines	3,734	4,000	4,000
Rental, fixed base operators	170,215	175,000	225,000
Rental, aircraft service agencies	23,333	25,000	24,000
Rental, fuel storage	1,139	1,200	2,000
Rental, industrial agencies	27,227	27,300	25,000
Rental, federal government	56,533	57,000	55,000
Rental, other buildings	103,698	110,500	130,000
	<u>385,879</u>	<u>400,000</u>	<u>465,000</u>
<u>Terminal Building:</u>			
Rental, airlines	92,287	100,000	117,000
Rental, agencies serving aviation	7,177	7,000	7,000
Rental, office tenants	2,683	4,000	2,500
Rental, food services	107,481	112,500	180,000
Rental, car rental agencies	274,321	277,000	325,000
Rental, coin operated services	1,068	2,000	1,500
Fees, advertising media	44,168	48,000	45,000
Fees, ground transportation services	9,098	10,000	6,000
Fees, passenger insurance	15,450	19,500	15,000
Rental, federal government	159,152	177,000	170,000
Rental, concourse	142,130	158,000	155,000
Rental, auto parking	355,193	385,000	538,000
	<u>1,210,208</u>	<u>1,300,000</u>	<u>1,562,000</u>
<u>Systems and services:</u>			
Electricity	118,037	121,000	250,000
Water	4,194	4,800	4,800
Gas	37,406	44,800	50,000
Crops	4,537	21,000	45,000
Other services	22,236	14,500	15,000
Jobbing and contract work	39,174	46,400	40,000
Security	122,068	132,500	230,200
	<u>347,652</u>	<u>385,000</u>	<u>635,000</u>
<u>Other Revenue:</u>			
Leased sites	28,069	24,000	28,000
Interest Income	271,033	285,500	294,500
Gates cards	3,398	5,000	3,500
Miscellaneous	3,991	5,500	2,000
	<u>306,491</u>	<u>320,000</u>	<u>328,000</u>
 Total estimated and actual revenue	 <u>\$2,832,672</u>	 <u>\$2,995,900</u>	 <u>\$3,850,000</u>

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
GAS UTILITY	WATER	GAS UTILITY	521-80-780-50000

The Gas Utility budget for 1979 totals \$7,450,000. The major expenditures in this fund will be made from the Gas Purchases account. Gas purchases will be offset by sales, so that the quantity of gas purchased will be limited by the sales made. To avoid unwarranted restrictions on purchase of gas for distribution, the adopted budget has been set on the estimated maximum. The Debt Service account will pay for servicing of the initial bond issue only.

Cost pools identified in the Operations and Maintenance budget are established as separate activities. Salaries shown in the personnel page for this utility are spread throughout the activities of the Operations and Maintenance budget. Personnel authorized for 1979 include the addition of one seasonal Field Pressure Operator and one Administrative Aide, approved during the 1979 budget hearings. Also, after adoption of the 1978 budget, the following additional personnel were authorized: One full-time Field Pressure Operator, two seasonal Field Pressure Operators, and an Accountant II, who formerly appeared in the Economic Development Department budget while being charged to the Gas Utility. The addition of field workers reflects reorganization in the Gas Utility from seasonal to year-round operation, as well as the establishment of a full-time position in order to reduce costs accumulated through overtime.

	Actual 1977	Estimated 1978 (Revised)	1979
<u>REVENUES</u>			
Cash Balance, January 1	\$ --	\$ --	\$ --
Natural Gas Sales	4,364,757	4,870,000	7,400,000
Interest Earnings	51,546	50,000	50,000
Total Revenues and Cash Balance	\$4,416,303	\$4,920,000	\$7,450,000
Less: Expenditures	\$4,416,303	\$4,920,000	\$7,450,000
	\$ --	\$ --	\$ --
<u>EXPENDITURES</u>			
Gas Purchases	\$	\$3,301,287	\$5,675,481
Transportation of Gas		310,250	310,250
Operations and Maintenance Expenses:			
Gathering System			60,640
Scrubber			1,765
Dehydrator			10,559
Compressor Station			278,279
Air Stabilization Plant			19,859
Distribution			48,277
Calorimeters and Gravitometers			6,749
Administration and General			203,122
Total Operations and Maintenance		\$ 520,000	\$ 629,250
Gas Service Distribution Cost		60,000	84,000
Current Debt Service		523,463	508,200
Bond Reserve Account		60,000	60,000
Utility Improvement Fund		60,000	60,000
Redemption and Pre-Pay Fund		60,000	60,000
Capital Improvements		25,000	62,819
Total Expenditures		\$4,920,000	\$7,450,000
Unencumbered Cash Balance, December 31		\$ --	\$ --

FUND GAS UTILITY	DEPARTMENT WATER	DIVISION GAS UTILITY	ACTIVITY NO. 521-80-780-50000
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WORK PROGRAM

The Wichita Gas Utility was established to insure that gas is available to keep Wichita industries operating during curtailment periods.

The Gas Utility operates two separate systems. The gathering system located in the Spivey Well Fields consists of 18.5 miles of gathering pipeline and twenty wells. This system includes the operation and maintenance of the scrubber, the dehydrator, and the compressor station. The transmission from the compressor to the distribution system is accomplished through the use of the existing ANADARKO pipeline. The distribution system consists of an air stabilization plant at Seneca and MacArthur Streets, three calorimeters, and one gravitometer, and 15.75 miles of distribution line connecting Boeing, Cessna, Beech, Coleman, Davis, Dubuque Packing Inc., Gates-Learjet, and MBPXL.

POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET	BUDGET	BUDGET		1978	1979
	1977	1978	1979		1978	1979
Gas Utility Superintendent	0	1	1	1794-2531	\$ 23,237	\$ 24,137
Compressor Station Operator	1	1	1	1349-1794	14,844	17,516
Distribution Service Worker	1	1	1	1244-1640	15,644	16,387
Field Pressure Operator	2	2	3	1244-1640	29,373	46,720
Field Pressure Operator Seasonal (01-03 and 10-12)	0	0	3	1244-1640	--	22,388
Accountant II	0	0	1	1115-1467	--	16,628
Administrative Aide I	0	0	1	807-1056	--	9,950
Sub-Total	4	5	11		\$ 83,098	\$153,726
Overtime					29,930	41,163
Standby						900
Shift Differential						810
Longevity						102
Add: Amount charged from Industrial Development Office					32,201	--
Total					\$145,229	\$196,701
Full-Time Equivalent	4	5	9.5			
First Quarter						\$ 56,480
Second Quarter						41,078
Third Quarter						46,483
Fourth Quarter						52,660
TOTAL						\$196,701

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
REFUSE DISPOSAL UTILITY	PUBLIC WORKS	REFUSE DISPOSAL	709-76-315-50000

REFUSE DISPOSAL UTILITY
SUMMARY PAGE

<u>ACCOUNT CLASSIFICATION</u>	<u>Actual 1977</u>	<u>Budget 1978</u>	<u>Budget 1979</u>
Personal Services	\$232,764	\$258,625	\$ 283,578
Contractual Services	19,416	48,168	99,323
Commodities	235,459	275,948	328,660
Capital Outlay	117,675	104,450	151,500
Employee Benefits	59,806	68,828	75,247
Reserve for Improvements	--	--	193,443
TOTAL EXPENDITURES	\$665,120	\$756,019	\$1,131,751

FUND SUMMARY OF REVENUES AND EXPENDITURES
REFUSE DISPOSAL UTILITY

Revenues

Unencumbered Cash Balance, January 1	\$315,919	\$266,069	\$ 242,077
Refuse Disposal Fees	<u>615,270</u>	<u>732,027</u>	<u>889,674</u>
TOTAL	\$931,189	\$998,096	\$1,131,751

Expenditures

Operations	\$665,120	\$756,019	\$ 938,308
Reserve for Improvements	<u>--</u>	<u>--</u>	<u>193,443</u>
TOTAL	\$665,120	\$756,019	\$1,131,751

Unencumbered Cash Balance, December 31	\$266,069	\$242,077	--
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FUND	DEPARTMENT	DIVISION	ACTIVITY NO.
REFUSE DISPOSAL	PUBLIC WORKS	REFUSE DISPOSAL	709-76-315-50000

BUDGET COMMENTS

The 1979 budget of \$1,131,751 reflects an increase of \$375,732 above the 1978 budget of \$756,019.

Personal Services increased \$24,953 due to merit increases, the salary improvement and longevity. Total number of positions remains at 22.

Contractual Services reflect an increase of \$51,155. Of this increase, \$1,055 is required for increased insurance rates, \$45,000 for the indigent refuse collection (to be recovered through revised landfill fees as authorized by the City Commission), and \$5,000 for increased monies required for the bulky waste program.

Commodities represent an increase of \$52,712. Of this increase, \$12,440 occurs in Account 360 and is due to higher prices for lubricants, fuel, oil and supplies for equipment. Account 370 reflects an increase of \$39,414 to provide funds for the maintenance requirements of equipment in use.

The Capital Outlay allocation of \$151,500 in 1979 provides for the installation of a fence at Brooks Landfill (\$10,000), replacement of a bulldozer and purchase of a wood-chipper (\$130,000), hot water washer for equipment (\$2,500), air compressor (\$2,000), portable welder trailer (\$2,000) and replacement of a pickup (\$5,000).

ACCOUNT CLASSIFICATION	ACTUAL 1977	BUDGET 1978	BUDGET 1979
PERSONAL SERVICES			
110 Salaries & Wages	\$229,852	\$255,713	\$280,666
120 Employee Claims	2,912	2,912	2,912
TOTAL PERSONAL SERVICES	\$232,764	\$258,625	\$283,578
CONTRACTUAL SERVICES			
210 Utilities	\$ 1,254	\$ 2,500	\$ 2,500
220 Communications	545	527	627
230 Transportation	73	300	300
240 Advertising	--	--	--
250 Insurance	1,558	2,145	3,200
260 Dues and Subscriptions	35	50	50
270 Professional Services	--	25,000	30,000
280 Maint. of Bldgs & Improvements	--	--	--
290 Maintenance of Equipment	--	--	--
295 Other Contractual Services	15,951	17,646	62,646
TOTAL CONTRACTUAL SERVICES	\$ 19,416	\$ 48,168	\$ 99,323
COMMODITIES			
310 Office Supplies	\$ 2,755	\$ 2,500	\$ 3,258
320 Clothing and Linen	--	500	500
330 Food, Drugs & Chemicals	37	50	50
340 Opr. Supplies - Buildings & Improvements	--	500	500
350 Repair Parts - Buildings & Improvements	521	500	600
360 Operating Supplies - Equipment	51,088	77,898	90,338
370 Repair Parts - Equipment	180,895	193,500	232,914
380 Operating Supplies - Construction	--	--	--
390 Minor Apparatus and Tools	163	500	500
395 Other Commodities	--	--	--
TOTAL COMMODITIES	\$235,459	\$275,948	\$328,660
CAPITAL OUTLAY			
410 Land	\$ --	\$ --	\$ --
420 Buildings	--	200	--
430 Improvements Other Than Bldgs.	--	4,000	10,000
440 Office Equipment	--	250	--
450 Vehicular Equipment	--	--	--
460 Operating Equipment	117,675	100,000	141,500
470 Other Capital Outlay	--	--	--
TOTAL CAPITAL OUTLAY	\$117,675	\$104,450	\$151,500
SUB-TOTAL	\$605,314	\$687,191	\$863,061
Add: Employee Benefits Reserve for Improvements	\$ 59,806	\$ 68,828	\$ 75,247 193,443
GRAND TOTAL	\$665,120	\$756,019	\$1,131,751

FUND	DEPARTMENT	DIVISION	ACTIVITY NO.			
REFUSE DISPOSAL	PUBLIC WORKS	REFUSE DISPOSAL	709-76-315-50000			
WORK PROGRAM						
<p>This division operates two sanitary landfills. The Chapin site at 3800 S. Hydraulic and the Brooks site at 41st Street North and West Street with the Brooks site providing brush disposal which is a separate operation from the landfill for regular trash. These facilities serve citizens of Wichita, Sedgwick County, and private refuse collection firms.</p> <p>Work responsibilities include refuse placement, compaction, covering and equipment maintenance. Variable fees are collected from the various categories of users and the revenues pay for the operation of this division.</p>						
POSITION TITLE	EMPLOYEES			RANGE	BUDGET	BUDGET
	BUDGET	BUDGET	BUDGET		1978	1979
	1977	1978	1979			
Refuse Disposal Supervisor	1	1	1	1177-1551	\$ 17,108	\$ 18,614
General Supervisor	1	1	1	948-1244	13,627	14,925
Equipment Operator II - Heavy	10	10	10	851-1000	112,917	123,152
Refuse Disposal Checker	5	5	5	766-898	46,743	51,880
Account Clerk I	1	1	1	689-898	7,907	8,631
Laborer I	4	4	4	726-851	35,184	39,910
	22	22	22		\$233,486	\$257,112
Add: Longevity					3,948	4,033
Amount charged for					18,279	19,521
Administrative Services					\$255,713	\$280,666
First Quarter						\$ 75,005
Second Quarter						64,647
Third Quarter						75,944
Fourth Quarter						65,070
						\$280,666

